

Bedfordshire Asian Business Association (BABA) AGENDA 12.12.18 held @ Diya Royal at 6.42 and FINISHED at 7.35					
No.	Items	Details	ACTION	Deadline	Lead / Key People Decision
Present: Jas Parmar (JP), Kuldip Rupra (KR), Sukhpal Gill (SG), Raj Chahal (RC), Suki Thiarra (ST), Jagtar Singh (JS), Eric Masih (EM), Maj Shabir (MS), Jash Mann (JM), Billy Gill (BG)					
1	Apologies:		None		Chairman
2	Approval of Minutes Re: Meeting 26.11.18	Accuracy and true record of discussions	Accurate and recorded		Chairman
3	Outstanding issues from BABA Awards 2018	1) Reconciliation of Accounts 2) Publicity - Newsletters, Website / Social Media 3) Albums/ Pictures / Promotion	1) Income from Awards night Sponsorship received £8250.00 Tickets sale £5450.00 Subtotal £13700.00 Raffle and Auction prizes money raised £3815 Total £17515.00 Expenses £17074.43 Money outstanding from Sponsors £2250.00 Action – Bedford Borough Council has been invoiced. – JP to chase in case of delay. Action - Birmingham Airport, East of England Ambulance and Bedfordshire police to be sent a gentle reminder - JP/JS A payment of £250 is due to BG for purchase of Raffle prizes which he has indicated that it be given to charity. Total loss/profit of the event before payments due - £188.57. JS – Raffle and Auction money should be recorded separately and not with other income and ringfenced. Action – It is recorded separately and committee to decide at later stage how to utilise it. Treasurer ST thanked for his work.		1) JP / ST 2) All 3) JP / Chairman

			<p>2) Leaflet / newsletter appreciated by the committee and JM thanked for his work in producing it subject to few minor changes.</p> <p>Suggestions – Newsletter in e format for Facebook, Website, Twitter and also sent on council website (if possible), Sponsor’s website. LinkedIn.</p> <p>SG – Invite businesses to join BABA in the leaflet.</p> <p>ACTION – JM to finalise it.</p> <p>3) Albums – ACTION – JP to order 25 albums as agreed</p>		
4	DRAFT BABA Newsletter	Discuss First Draft of Newsletter developed to highlight key business information/advice and seminars	Covered as above		Chairman / JM / JP
5	Charitable Status and CIO	Update	<p>KR – previous company deregistered at the Companies house. New charity in progress</p> <p>ACTION – KR to report back when in place.</p>		Chairman / SG / RC
6	Review of the Year 2018	Key Highlights and Areas for Learning	Action – to be covered in the next meeting		Chairman / All
7	AGM and Work Programme / Seminars	First Seminar is 28/1/2019	<p>BG – Denham Golf Club booked, await numbers nearer the date</p> <p>Pali Sohal (Barclays Bank) would like to join the seminar with Business Cyber crime as one of the topics along with Cyber Crime (Bedfordshire Police) and Sunset Commercial Finance(RC) on the subject of Finance /Loans etc</p> <p>ACTION – JS to speak to Pali Sohal and Beds Police.</p> <p>Suggestion – Why not use Eventbrite for booking especially businesses that look at these sites</p> <p>RC with support from MS to look at Eventbrite registration and implementation</p> <p>ACTION – RC and MS to set it up.</p>		Chairman / RC
8	AOB		<p>RC – Shaheedi Council were nominated for sports awards organised by the council, hardly any Asians at the awards.</p> <p>ST – money in the bank is needed for upcoming events and seminars over next two years. Need to have a healthy balance to function.</p>		

			<p>SG – Liability insurance to cover for any accidents / incidents. ACTION – SG to deal</p> <p>MS – We support other organisations, in future EID in the park to attract Muslim businesses. MS to inform the committee of such events.</p> <p>KR – Bedford Carnival (Sharon) need to meet her to see.</p> <p>Action – Separate meeting with her JM to organise</p> <p>JS – members are invited by OPCC and Beds Fire Service to attend events, we should make efforts to attend when requested.</p>		
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