



Date: 13<sup>th</sup> June 2012

## BABA Meeting Minutes

Time: 19:50

Venue: Denham Golf Club

### ~ Attendance ~

	Name	Email	Initials	Role	Attendance
1	Jasbir Singh Parmar	jasbir.parmar@hotmail.co.uk	JsP	Chair	Present
2	Sukhpal Singh Gill	gill-s@gillinsurance.co.uk	SsG	Vice Chair	Present
3	Eric Masih	goldcrownestateagent@talk21.com	EM	Vice Chair	Present
4	Kuldip Singh Rupra OBE	krupra@ntlworld.com	KsR	General Secretary	Present
5	Sukhi Thiara	sukithiara@hotmail.com	ST	Treasurer	Present
6	Geeta Sandhu	geetauk@hotmail.com	GS	Chairs of Tasks and Finish	Apology
7	Jagtar Singh Basi	jagtarbasi@yahoo.com	JsB	Media and Communication Secretary	Present
8	Billy Gill	billy_r_gill@hotmail.com	BG	Charities and Events Secretary	Present
9	Ram Dhariwal	ramdhariwal@hotmail.com	RD	Minutes Secretary	Present
10	Ash Parmar	ash.58@hotmail.co.uk; ashparmar@sytnr.co.uk	AP	Sponsorship Secretary	Apology
11	Balbir Singh Chahal	balbirsingh.chahal@gmail.com	BsC	Sponsorship Secretary	Present

### ~ Meeting Minutes ~

The meeting commenced at 19:30pm

Ref:	Item for Report / Discussion / Feedback	Action	Status
1.0	Apologies received from GS, AP		
2.0	<b>Constitution and Aims and Objectives</b>		
2.1	Slight amendments were applied to the adopted Constitution, and Aims and Objectives. Updated copy to be provided to all.	JsB	Open
3.0	<b>Formation of Shadow Committee</b>		
3.1	Positions of the key Shadow Committee roles were discussed with members selected to take on these roles. The above Attendees table now reflects the names and the positions they have been allocated. These roles have been agreed to be flexible and each member is expected to assist others when required. These positions are likely to change as we progress, but intent all the members to hold these positions until at least the 1 <sup>st</sup> AGM.		Close
3.2	It was agreed that any other positions will be filled at later stage.		
4.0	<b>Bank Account</b>		
4.1	A number of banks were discussed. KsR advised that we are a non-charitable association. JsP advised that he had a meeting with Pamela Paul at Barclays on 15 <sup>th</sup> June. JsP and ST to meet with Barclays again to open an account.  <u>Previous Notes</u> 08/05/12 It was agreed that we require a BABA bank account to receive funds and subscription. A number of attendees suggested a few banks, such as	JsP/ST	Open





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	Lloyds, HSBC, RBS, and NatWest. 3 members were selected to look into the most appropriate account, bearing in mind any benefits the bank would offer to BABA.		
<b>5.0</b>	<b>Membership</b>		
5.1	The membership fees were discussed and reviewed again. It was decided that we will set the fees at; £50 for voting member and £500 for Corporate members		
5.2	EM to resend form attachment. ST to assist with final form template  <u>Previous Notes</u> 08/05/12 Membership forms to be finalised and sent to all members to start recruiting members. It was suggested to initially approach people/companies we personally know. Finishing touches to be made to the form, such as inclusion of BABA and NABA logos, before distribution to the team.	EM/RD/ST	Open
5.3	Need to look at getting Corporate sponsorships, i.e. Banks, Businesses, law firms, Accountants etc. A number of members are to follow their leads	JsB/AP/Bs C	Open
<b>6.0</b>	<b>AGM</b>		
6.1	Working towards a launch in September 2012 <ul style="list-style-type: none"> <li>Venue TBC – aimed at number of potential attendees. Look to SGRS for hire of their hall and food</li> <li>Look for food and entertainment for the event</li> <li>Suggested to have event during a weekday, Tue or Wed. Tue 18<sup>th</sup> Sep 2012, 7:00pm till late, has been earmarked.</li> <li>Aim for budget of £2K for the launch</li> <li>Look to banks, law firms, etc for launch sponsorship/donation</li> </ul>	JsP/EM	Open
<b>7.0</b>	<b>AOB</b>		
7.1	EM requested that we need a leaflet type supporting document to make sure we're saying the same thing when approaching prospective contacts. JsB to develop such 'flyer' EM/RD to approach Ramprasad to produce the final flyer	JsB  EM/RD	Open  Open
7.2	JsB suggested having members make initial payment via cheque, then setup regular DDs or SOs. Need to provide receipts for membership on collection of fees.		
7.3	JsP advised of recent LABA meeting he attended in MK, advised that the meeting was attended by mainly businesses in the MK post code, not just from MK itself. JsB added that we are 6-9 months ahead of the curve compared to MK. We can work in collaboration with MK for future events.		
7.4	BsC informed that he attended a meeting in Luton ~1 year ago. They had 50+ members, and key speakers. They mainly organise Charity events, and have Youth involvement.		
7.5	JsB suggested we need to take from lesson learnt with other organisations. And during the event launch have a formal introduction, 4-5 key speakers, and keep away from a too formal structure.		
7.6	BsC mentioned the Mary Portas and Local Government initiative to revamp a number of High Streets.		





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7.7	Need to look at alternative time of meetings for members who cannot meet in the evenings, such as local Asian restaurateurs.		
7.8	JsB suggested we have a survey form with areas such as; 1. Was it worth coming? 2. Would you come again? 3. Did you get anything out of it?		
<b>8.0</b>	<b>Next Meeting</b>		
8.1	Next Meeting Date: <b>Wed 11<sup>th</sup> July 2012 at 6:30pm</b> , Venue: <b>Mem-Saab, 4 Kimbolton Road</b>		

The meeting ended at 9:50pm

