



Date: 26th July 2012

BABA Meeting Minutes

Time: 19:00

Venue: Denham Golf Club

~ Attendance ~

	Name	Email	Initials	Role	Attendance
1	Jasbir Singh Parmar	jasbir.parmar@hotmail.co.uk	JsP	Chair	Present
2	Sukhpal Singh Gill	gill-s@gillinsurance.co.uk	SsG	Vice Chair	Apology
3	Eric Masih	goldcrownestateagent@talk21.com	EM	Vice Chair	Present
4	Kuldip Singh Rupra OBE	krupra@ntlworld.com	KsR	General Secretary	Present
5	Sukhi Thiara	sukithiara@hotmail.com	ST	Treasurer	Apology
6	Geeta Sandhu	geetauk@hotmail.com	GS	Chairs of Tasks and Finish	Apology
7	Jagtar Singh Basi	jagtarbasi@yahoo.com	JsB	Media and Communication Secretary	Present
8	Billy Gill	billy_r_gill@hotmail.com	BG	Charities and Events Secretary	Apology
9	Ram Dhariwal	ramdhariwal@hotmail.com	RD	Minutes Secretary	Apology
10	Ash Parmar	ash.58@hotmail.co.uk; ashparmar@sytner.co.uk	AP	Sponsorship Secretary	Apology
11	Balbir Singh Chahal	balbirsingh.chahal@gmail.com	BsC	Sponsorship Secretary	Apology

~ Meeting Minutes ~

The meeting commenced at 19:30pm

Ref:	Item for Report / Discussion / Feedback	Action	Status
1.0			
2.0			
2.1	<p>Bank Account (Previous 2.3) Bank account has been opened with RBS at Mill Street, JSP & ST joint signatories for now. Membership subs are requested from all members. Facility for electronic banking to be explored to save time.</p> <p><u>Previous Meeting Action 4.1</u> JsP informed of receipt of the Barclays application pack to open a Community account. But, have very little funds to open any account. JsP also mentioned his conversation with Ms Sharon Jandhu, who has moved from HSBC to RBS, and she advised that she may be able to offer better deals. It was agreed to open a standard Current account, to get things moving, with a few to transforming this account into a Community account, once the bank options have been reviewed. The Current account is to have 2 signatories for now; ST & KsR.</p>	ST/JsP/KsR	Open
2.2	<p>Membership Application form (Previous 2.4) couple of amendments were mentioned i.e. take out " inc VAT " as we are not registered to VAT purposes, spelling error- " calender" and finally at the foot of the form amend to - " member of National Asian Business Association".</p> <p>It was also suggested that the logo be changed to a sharper image. At the back of the application form, a direct debit mandate to be printed</p> <p><u>Previous Meeting Action 5.1 & 5.2</u></p>	RD EM EM	Open Open Open



NATIONAL ASIAN BUSINESS ASSOCIATION

Member of



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	<p>RD presented the Membership Application form. Mr Dholakia suggested having a Subscription option in the form as well. RD to revise and resend form for feedback.</p> <p><u>Previous Notes</u> 13/06/12 The membership fees were discussed and reviewed again. It was decided that we will set the fees at; £50 for voting member and £500 for Corporate members 08/05/12 Membership forms to be finalised and sent to all members to start recruiting members. It was suggested to initially approach people/companies we personally know.</p>		
2.3	<p><u>Previous Meeting Action 5.3</u> JsP had meeting with Noble solicitors, who have recently opened a branch in the High St, Bedford. Paul (Pritpal) Singh Millan has offered to sponsor our 1st event. <u>Previous Notes</u> 13/06/12 Need to look at getting Corporate sponsorships, i.e. Banks, Businesses, law firms, Accountants etc. A number of members are to follow their leads</p>	JsB/AP/BsC	Open
2.4	<p>BABA Launch Leaflets with aims and objectives to be printed for distribution on 18th August 2012 event (Independence day celebration organised by Overseas Indian Congress. Banners for display to be sourced <u>Previous Meeting Action 6.1</u> JsP advised that he recently approached Rusty for the catering, who offered £10 per head, inc food & waiter service. NABA suggested to have a high profile attendee for the launch as this will lift the profile. And to have the 'WOW' factor, look for a more Corporate venue, such as a prominent car showroom. A few showrooms and venues were suggested. All agreed and a number of members to approach main dealer showrooms; Audi, Mercedes, BMW, etc, and Kings Arms NABA suggested that religious places accommodations could be used in the future for 'normal' events. Another suggestion from NABA was to keep the launch to a limited number of attendees, such as current members and families, key sponsors, few local delegates, and 1-2 high profile guests. Wed 19th Sep 2012 has been pencilled for the launch <u>Previous Notes</u> 13/06/12 Working towards a launch in September 2012</p> <ul style="list-style-type: none"> • Venue TBC – aimed at number of potential attendees. Look to SGRS for hire of their hall and food • Look for food and entertainment for the event • Suggested to have event during a weekday, Tue or Wed. Tue 18th Sep 2012, 7:00pm till late, has been earmarked. • Aim for budget of £2K for the launch 	<p>JsP/EM</p> <p>ST,/JS/JSB/EM</p> <p>EM/JsP/RD</p>	<p>Open</p> <p>Open</p> <p>Open</p>





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	<ul style="list-style-type: none"> Look to banks, law firms, etc for launch sponsorship/donation 		
2.5	<p>BABA Launch Day A provisional date is set for Tuesday 18th September 2012 however, in view of other events and circumstances it could be moved by a few days - Action- date to be finalised at next meeting.</p> <p>Mercedes have kindly agreed in principle to offer us their premises for the launch. We have to work with them in order to cause minimum disruption to their business.</p> <p>Noble Solicitors have agreed to be our main sponsors for the launch, i.e. food etc which will be sourced locally</p> <p>Provision to live music/ light entertainment to be made. Again locally sourced.</p> <p>Monies to be raised for charities, at least one local charity. Discuss and finalise next meeting</p> <p>Invite Guests i.e. Local MPs, Mayors, Chamber of commerce, business organisations like MKBL, Bury park business link, LABA etc. List to be finalised next meeting.</p>	JsP/AP JsP/EM JsP/EM/JsB	Open Open Open
3.0	AOB		
3.1	<p>No Update</p> <p><u>Previous Notes</u> 11/07/12 EM requested that we need a leaflet type supporting document to make sure we're saying the same thing when approaching prospective contacts. JsB to develop such 'flyer' EM to approach Raamprasad to produce the final flyer</p>	JsB EM	Open Open
3.2	<p>No Update</p> <p><u>Previous Notes</u> 11/07/12 It was suggested to have an invoice & remittance forms/receipts. 13/06/12 JsB suggested having members make initial payment via cheque, then setup regular DDs or SOs. Need to provide receipts for membership on collection of fees.</p>		
3.3	<p>No Update</p> <p><u>Previous Notes</u> 13/06/12 Need to look at alternative time of meetings for members who cannot meet in the evenings, such as local Asian restaurateurs.</p>		
3.4	<p>No Update</p> <p><u>Previous Notes</u> 11/07/12 EM suggested to possibly having a membership card facility for applicants, or some sort of certificate which members can display at their premises to show affiliation with BABA. EM to look to Raamprasad &/or his designer friend, Nick to produce said certificate. EM to look at Laminate card machine.</p>	EM	Open
3.5	EM advised all of the forthcoming Indian Independence Day event he will be hosting		





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	on Sat 18 th Aug 2012, and invited members to attend		
3.6	No Update <u>Previous Notes (Previous 3.9)</u> 11/07/12 KsR and JsB suggested that we need to recruit more women to become BABA members. GS was requested to take on this action.	GS	Open
3.7	<u>Previous Notes (Previous 3.10)</u> 11/07/12 A number of corporate organisations/businesses were suggested to approach for sponsorships; Noble Solicitors, Premier Solicitors, Bedford University, Charles Wells, Garcha family, Bookers Cash & Carry (Jigs), Cranfield University, Nissan R&D, Mahendra, Bedford BID, Banks (RBS, Barclays, HSBC), UKTI, Princes Trust, Business in the Community.		
4.0	Next Meeting		
4.1	Next Meeting Date: Wed 8th August at 7:30pm , Venue: Denham Golf Club		

The meeting ended at nn:nn pm

